



# Association of Real Estate Agents

Suite A4, Kencita Court, 76 Picton Street, Newtown, Port of Spain. Tel: 628-9048 Fax: 628-9049

e-mail: area-tt@mail.tt

## APPLICATION FOR SALES ASSOCIATE MEMBERSHIP

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Last First M.I. Day Month Year

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ I.D. No./D.P. No \_\_\_\_\_ e-mail address \_\_\_\_\_

Academic Qualifications *(if space is inadequate, please continue on separate sheet of paper)*

Principles of Real Estate Sales Course Yes  No  If yes, grade \_\_\_\_\_

Work Experience *(if space is inadequate, please continue on separate sheet of paper)*

### Information on Company, Partnership or Broker Member with whom employed

Name \_\_\_\_\_ Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Address \_\_\_\_\_

***The following statement must be signed by the Firm or Broker Member for whom you work***

It is hereby certified that this applicant for Sales Person Membership is engaged by me as a Real Estate Sales Person and is a fit and proper person to be admitted as a Sales Person Member.

Name (in block letters) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

I hereby apply for membership in the Association of Real Estate Agents as a Sales Associate Member and if elected, I hereby pledge to observe all the requirements of the Constitution and Bye-Laws of the Association and the Code of Ethics, and such other rules and regulations as may from time to time be established.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SUBMIT CHEQUE FOR \$115.00 FOR ENTRANCE FEE WITH YOUR APPLICATION.**

Please read carefully the qualifications for Membership on the back of this form before applying

### FOR OFFICIAL USE ONLY

Accepted  Rejected  Other

Remarks: \_\_\_\_\_

Date: \_\_\_\_\_ Approved By: \_\_\_\_\_

## APPLICATION

- (a) Application for membership shall be made in writing to the Membership Rules and Admissions Committee. Applications shall be made upon such forms as may be approved by the Board.
- (b) An applicant for Sales Associate Member must be certified by the Resident Broker Member with whom he/she is employed that, he/she is a fit and proper person to be admitted as a Sales Associate Member.

## SALES PERSON MEMBER

A person shall be eligible to be a Sales Associate Member if he possesses the following qualifications, that is to say:

- (a) He must be a resident of Trinidad and Tobago.
- (b) He has attained the age of eighteen (18) years.
- (c) He is employed or engaged on a full time or part time basis by a Resident Broker Member as a Real Estate Sales Person. All Resident Broker Members must inform the Association of all Sales Persons employed or engaged by them and on satisfactory completion of a probationary period not to exceed six (6) months an application for Sales Associate membership must be submitted to the Association for approval.
- (d) Certificate of Completion of the “Principles of Real Estate Sales” Course conducted by Roytec.  
**note:** If not in possession of Certificate upon application, the applicant will be required to pursue the course within one year of becoming a member.
- (e) Annual Registration of Sales Associate Members is contingent on their attendance in the preceding calendar year at two half-day seminars or one full day seminar conducted by the Association.
- (f) A Sales Person whose employment ceases with a Resident Broker Member, ceases to be a Member of the Association unless he/she is re-employed by another Resident Broker Member of the Association.
- (g) A Sales Person leaving the employer of a Resident Broker Member to establish his/her own Agency must reapply to the Association for Resident Broker Membership.
- (h) A Sales Person is not entitled to apply for Resident Broker Membership if he/she is in the employ of a Broker who is not a member.

## ENTRANCE FEES

\$ 100.00 Plus VAT = \$115.00

## ANNUAL REGISTRATION FEE

\$ 50.00 per annum Plus VAT

(Sales Associate Members will be provided with a copy of the Multiple Listing Service through the Broker Member for whom they work. Additional copies for this purpose may be made available by the Association to Broker Members for a fee to be determined by the Board of Directors)

**NOTE:** The Bye-Laws of the Association, Clause 10 states in part that “....all membership dues shall be payable from the First day of January in each year and must be paid no later than the date fixed for the Annual General Meeting of the Association in any year.”

January 2, 2008